



**DR. MADHUKARRAO WASNIK**  
**P.W.S. ARTS , COMMERCE & SCIENCE COLLEGE**

REACCREDITED 'B' + BY NAAC (Third Cycle)

KAMPTEE ROAD, NAGPUR - 440 026

Website : [www.pwscollege.edu.in](http://www.pwscollege.edu.in)

Email: [principalpws@yahoo.in](mailto:principalpws@yahoo.in) / [principal@pwscollege.edu.in](mailto:principal@pwscollege.edu.in)

Notice

Date : 08/04/2023

All the Core committee members of College IQAC are hereby requested to attend the meeting of the committee to be held on 08/04/23 at 10.30 am in the Conference hall.

**The Agenda of the Meeting:**

1. Confirming the Minutes of the Previous meeting
2. Approval to AQAR 2021-22
3. Review of College Annual Report 2021-22
4. Review of Internal Academic Audit 2021-2022
5. About submission of IIQA and SSR for Fourth cycle and its Approval
6. Preparation related to SSR and NAAC Peer Team Visit
7. Review of academic work in session 2022-23
8. Issues related to College Development
9. About the change of College name
10. About the renewal of 5 subject research Centre
11. To discuss the status of Permanent Affiliation of college
12. Increasing ICT Based Classroom
13. To update facilities of newly added courses and full time faculties
14. Registration of Alumni Association

**Chairperson:** Dr. Yashwant Patil, Principal

**Coordinator:** Dr. Sudesh Bhowate

**Co-coordinator:** Dr. Pradnya Bagade

**Teacher Members:**

1. Dr. Megha Ramteke, Dept of English
2. Dr. Vivek Chavan, Dept. of Commerce
3. Mr. Siddharth Wani, Librarian
4. Dr. Manisha Nagpure (hoD, Marathi)
5. Dr. C. S. Patil (HoD History)



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Date : \_\_\_\_\_

## Admin Staff

1. Mr. Deepak Jaiswal

## Management Representative

1. Mr. Manoj Wasnik

2. Ach. Mohan Wasnik - m.w.

3. Ms. Nisha Wasnik - (N)

## Alumni Representative

1. Mr. Pravin Shende

## Community Representative

1. Mr. Nitin Sardar

2. Ms. Chayya Khobragade

## External Expert:

1. Dr. Urmila Dabir, Principal RKKM

## Student Representative

1. Mr. Abhishek Patil
2. Mr. Aniket Prajapati



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The following members were present at the meeting :

1. Chairperson : Dr. Yeshwant Patil

2. Management Representative: Mr. Manoj Wasnik  
Adv. Mohan wasnik : M. Wasnik

3. Co-ordinator : Dr. Sudesh Bhowate

4. Co-coordinator : Dr. Pradnya Bagade

5. Ms. Nisha Wasnik

Members :

1. Dr. Megha Ramteke

2. Dr. Vivek Chavan

3. Mr. Siddharth Wani

4. Dr. Manisha Nagpure

5. Dr. Chandrashekhar Patil

6. Mr. Deepak Jaiswal  
(Admin Staff)

Alumni Representative :

1. Mr. Pravin Shende

(Secretary Melind Alumni Asso)

Community Representative :

1. Mr. Nitin Sardas

2. Ms. Chayya Khobragade

External Experts :

1. Dr. Umila Dakis  
(Principal RKKM)

Date  
8/4/2023

## Student's Representatives:

1. Mr. Abhishek Patel

2. Ms. Aniket Brajapati

Aniket.

## Minutes

1. Dr. Bhowate welcomed the IQAC members and introduced the agenda of the meeting.
2. The minutes of the last IQAC meeting were confirmed.
3. It was informed that IQA was submitted and the clarifications asked by the NAAC were also discussed.
4. While discussing last meeting's minutes it was informed that DD for permanent affiliation to the RTM Nagpur University had already been submitted.
5. 80% books have been updated with Bar Code for issuance and borrowing.
6. Internal Academic Audit Report is completed.
7. Dr. Sabir suggested to keep course outcome report as well.
8. 5 NAAC related files of each department have been scrutinized and updated.
9. Administrative Sections are also monitored and updated.
10. It was informed that applications for ICSSR and MRP have been rejected to be funded.
11. Dr. Sabir suggested to avail the research fund from University.



12. Dr. Bhowate informed about the Alumni's engagement into various academic activities and generation of fund through activities like 'Swar-Sandhya'
13. Dr. Bhowate also informed the recreation program, Crest lecture on work-efficiency, etc. were organized for Non-teaching staff.
14. As it was discussed in the last meeting Green audit was done & Solar Panels were installed.
15. The action taken reports were prepared
16. Dr. Bhowate informed that all the criteria Heads have submitted the data and AQAR-2021-22 is ready to be submitted
17. Dr. Bhowate made a presentation on College Annual Academic Report prepared to be uploaded on the website after the approval of IQAC.
18. The updation of College website was also discussed with the members.
19. Dr. Bhowate assured that all the document in accordance with SSR will be uploaded shortly.
20. Clarifications asked by NAAC after submitting IQA were also discussed
21. Dr. Y. Patel, Principal assured about initiating the process of changing the name of the college.
22. Dr. Y. Patel assured of renewing the 5 subjects research centers that required the submission of IQA.
23. On the issue of ICT enabled class-rooms. The Principal and Management



23. Representatives assured to make arrangements for 2 LCD and Projector based classrooms that was also approved by IQAC.
24. Dr. Dabis opined that preferably only functional classroom photos with students should be uploaded.
25. The number of equipments, number of staff, number of other facilities should tally with the number in report.
26. It issue of requirement of some facilities for a newly introduced course program was raised. The department of B.Sc. requires updation, chemicals for experiments etc. Dept of music requires a full time faculty member. The Dept of Psychology requires a lab.
27. It was opined that the registration of Alumni Association should be given primary preference. Dr. Dabis added that it will also require an audit statement.
28. The work of well recharge, water-harvesting system, Vermis-compost etc were also discussed.
29. The probable dates of NAAC visit should also be discussed.
30. Dr. Dabis advised to conduct cultural programme for only 40 minutes on the second day.
31. Dr. Dabis emphasized students interaction, Alumni interaction, Parents interaction, Staff interaction should be fruitful.
32. Dr. Dabis suggested that the templates of SSR should be carefully uploaded. And we should upload as much information



as possible

- 33. The issue of welfare fund for staff like fund for conferences, Seminar, medical reimbursement etc. was also raised in the meeting.
- 34. The appointment letter of the students who are placed and the contact no. of the employers should be provided to the NAAC.
- 35. Dr. Dabir appreciated the practice of internal academic audit with a note, "a good practice started by the college."
- 36. Supporting documents should be provided wherever necessary.
- 37. The interpretation of the NAAC queries should be done carefully suggest the AOAC
- 38. Dr. Bhowate informed about the two Best Practices of the college which are 'Lok Kalyan Kendra' and '280 Online video lectures and programmes and study material on website and You-tube channel.
- 39. Every single letter or certificate should be carefully given by all the staff member without missing anything.
- 40. The issue of college development was raised - 40 PG class-rooms, Space for research centers, computers etc. were discussed.
- 41. It was decided unanimously that Four faculty wise presentation with <sup>one</sup> PPT will be done before lunch.
- 42. Mock NAAC should be conducted to orient the newly appointed teachers and CHBS



43. Dr. Dabis said that the NAAC team will make a visit to each cell and committee.

44. The hard copy of the presentation of made by principal and IQAC should be kept ready for ready reference.

45. Adv. Mohan Wasiuk delivered the presidential speech

46. Dr. Pradnya Bagade proposed a formal vote of thanks.



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Date : 20/07/2023

## Notice

All the respected members of the Internal Quality Assurance Committee (IQAC) are requested to attend a meeting scheduled to be held on 25<sup>th</sup> July 2023, Tuesday at 11:00 am at the Conference Hall.

We would like to inform all the honorable members of IQAC that IIQA of NAAC Reaccreditation Fourth Cycle has been approved on 5<sup>th</sup> July 2023 and 45-day Cycle of SSR submission is underway, therefore this meeting is very important.

The agendas of the meeting are as follows:

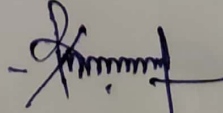
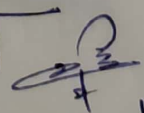
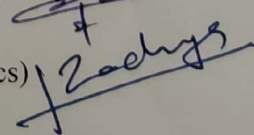
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1. Confirming minutes of the previous meeting
2. Approval to SSR 2023
3. Preparation for NAAC Peer Team visit after SSR submission
4. Approval to Perspective Plan 2023-28
5. Approval to Future Plan 2023-24
6. Any other subject with the permission of the chair
- 7.

Principal  
Dr. Yeshwant Patil  
Principal

Dr. Madhukarrao Wasnik  
P.W.S. Arts & Commerce College  
Kamptee Road, Nagpur-26

### IQAC Members:

1. Chairperson: Dr. Yeshwant Patil (Principal) 
2. Coordinator: Dr. Sudesh Bhowate (Head, Dept of English) 
3. Co-ordinator: Dr. Pradnya Bagade (Head, Dept of Economics) 





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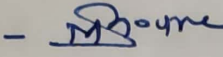
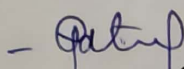
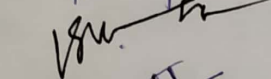
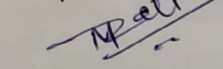
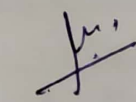
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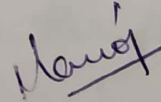
Email: [principalpws@yahoo.in](mailto:principalpws@yahoo.in) / [principal@pwscollege.edu.in](mailto:principal@pwscollege.edu.in)

## Teacher Members:

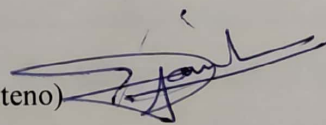
Date : \_\_\_\_\_

1. Dr. Manisha Nagpure - 
2. Dr. C. S. Patil - 
3. Dr. Vivek Chavan - 
4. Dr. Megha Ramteke - 
5. Mr. Sidhaarth Wani - 

## Management Representative:

6. Mr. Manoj Wasnik (Joint Secretary PWS) 

## Member of Admin Staff:

7. Mr. Deepak Jaiswal (College Senior Accountant and Steno) 

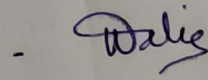
## Alumni Representative:

8. Mr. Pravin Shende (Millind Alumni Association)

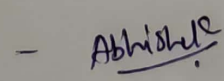
## Community Representatives:

9. Mr. Nitin Sardar, Noted Social Worker
10. Ms. Chhaya Khobragade, Noted Social Worker

## External Expert

11. Dr. Urmila Dabir (Principal RKKM) 

## Students' Representatives:

1. Mr. Aniket Prajapati
2. Mr. Abhishek Patil 

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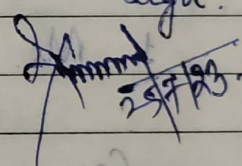
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The agendas of the meeting are as follows:

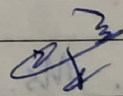
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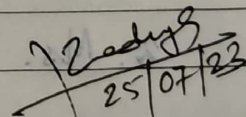
1. Chairperson : Dr. Yeshwant Patil  
(Principal)

Sign.  
  
25/7/23

2. Co-ordinator : Dr. Sudesh Bhowate  
(Head, Dept. of Eng.)



3. Co-coordinator : Dr. Pradnya Bagade  
(Head, Dept. of Eo)

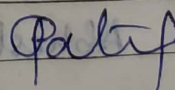
  
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Teacher Members :

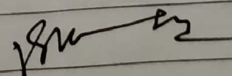
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2. Dr. C. S. Patil



3. Dr. Vivek Chavan





4. Dr. Megha Rautke

~~M. R.~~

5. Ms. Sidhaarth Wani

~~S.~~

### Management Representative :

1. Adv. Mahan Wasnik (Secretary) M. W.

2. Ms. Nisha Wasnik

~~N.~~

3. Ms. Manoj Wasnik (Jt. Secretary)

~~M.~~

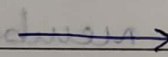
### Members of Admin Staff

1. Ms. Deepak Jaiswal

~~D.~~

### External Expert :

Dr. Urnila Dabir



~~U.~~

### Alumni Representative :

1. Ms. Pravin Shende

### Community Representative :

1. Ms. Nitui Sardar

2. Ms. Chhaya Khobragade

### Students' Representative :

1. Ms. Aniket Prajapati

2. Ms. Abhishek Patil

Abhishek



## Minutes

1. Dr. S. Bhowale introduced the agenda of the meeting and welcomed all the members.
2. Dr. P. Bagade made introductory remarks.
3. The minutes of the last meeting were confirmed.
4. The IOAC members were informed that the library is completely updated in terms of Bar-coding the books, Internal audit of all the departments is completed, the process of permanent affiliation is on hold for the NAAC grade to be awarded, the clarifications asked by NAAC were cleared up by 27<sup>th</sup>, the faculty members have been appointed for B.Sc., music and Psychology, the interaction with the students, alumni and parents is going on.
5. Dr. Dakin advised that all the web-links provided to the NAAC should be tested beforehand.
6. Dr. Dakin further pointed out that the contribution of the faculty members being the members of BOS for instance designing the Syllabus should be taken into consideration and proper record should be presented.
7. All the criteria works were discussed.
8. Time table, signature of students and list for Bridge courses etc. should be properly maintained. - opined Dr. Dakin.
9. Dr. Dakin emphasized the process of resolving the grievances.
10. Dr. Dakin suggested to send a list of more than 100 students to the NAAC.
11. Dr. S. Bhowale suggested to send around 250 students.



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12. Dr. Dabir and Adm. Mohan wasnik to highlight the availability of Salwar Panel donated by Dr. Nitin Gadkari.
13. Dr. Dabir suggested to put up a flex of Golden Jubilee program, Dr. Nitin Gadkari.
14. Red board on the canteen should be placed.
15. Dr. Dabir appreciated the updation and upgradation of the library.
16. The point of concession to students in admission should be prominently projected through the PPT of the Principal. — suggested Dr. Dabir.
17. PWS co-operative Society is one of the essential strengths of the PWS — said Dr. Dabir.
18. Present the chart of reimbursement to the staff — opined Dr. Dabir.
19. Dr. Bhovate affirmed that the college will go in for ISO accreditation immediately after the NAAC cycle.
20. Dr. Dabir suggested to initiate the process of ISO accreditation for the current cycle itself.
21. Mr. Manoj Wasnik addressed the meeting and appreciated the work being done and extended his best wishes.
22. Dr. Y. Patel delivered his address and threw light on status of the preparation of NAAC.
- 23.