

**DR. MADHUKARRAO WASNIK PWS ARTS, COMMERCE AND SCIENCE  
COLLEGE, NAGPUR**

**EMPLOYMENT AND PLACEMENT CELL**

**Activities conducted in the year 2020-2021**

<b>Sr. No.</b>	<b>Name of Activity</b>	<b>Date</b>	<b>Collaborative Institution</b>	<b>Place / mode</b>
1.	One Day online workshop on Interview skills and Resume Preparation	10.06.2021	Seven Educon Academy, Nagpur	Online mode on Zoom meeting app and yu.tube

**Dr. Madhukarrao Wasnik PWS Arts, Commerce and Science College,  
Nagpur**

**EMPLOYMENT AND PLACEMENT CELL**

**Report on**

**One Day online Workshop on**

**Interview Skills and Resume Preparation conducted on 10 June 2021**

On behalf of Employment and Placement Cell of the college a one day workshop on Interview Skills and Resume Preparation was organized in association with Seven Educon Academy on 10 June 2021 in virtual mode due to pandemic situation . Mr. Manoj Kesarwani , a faculty in Seven Academy was invited as the guest speaker. Dr. Yeshwant Patil the principal of the college chaired the workshop. Dr. Narendra Bagde , Vice Principal and HoD of Commerce was also prominently present in this workshop. 74 students from Arts and Commerce and all the faculty members from all the departments were joined in this online workshop.

This workshop was specially organized keeping in mind the freshers or candidates who after their education approach for employment in the market. But the lack of proper interview skills , presentation and documentation methods they fail in interviews and lose the employment opportunities even after having the adequate knowledge and potential to qualify for it. Keeping this need in mind for the students this workshop was designed and carried out by cell

In his online presentation Mr. Manoj Kesarwani touched the various topics regarding interview technique and resume preparation such as body language, wining resume, proper presentation of certificates and testimonials, code of conduct , dress code and the way of communication .He also spoke extensively on various types of interviews , proper resume writing, the contents of wining resume . In his presidential address Principal Dr. Patil highlighted the significance of interview at various fronts of life as well as the positive outlook towards it. He guided the students about proper documentation before interiew and after interview. Dr. Narendra Bagde also gave some important tips to crack the interview and body language.

Prof. Amol D. Mendhe ,the convener of Employment and Placement Cell conducted the proceedings. Prof. Amruta Dorlikar the member of the cell proposed the vote of thanks. Dr. Sudesh Bhowate managed the technical side to organize this workshop on zoom meeting app in online way.

## Mr. Kesarvani speaking on career objective during the workshop



Zoom Meeting | You are viewing Manoj Kesarwani's screen | View Options



Recording



Speaker View



Participants (47)



Find a participant



DS Dr. Sudesh Bhowate (Me)  



7 Seven Academy Web... (Host)  



MK Manoj Kesarwani  



KOMAL GAWANDE  



#NOBY #GAMING  



AK Abhinav kumar  



a abhishek narnaware  


AS Alisha sakhare  


A Amruta Dorlikar  


Arpit Pandey  




A Aruna  

AK Atul Koche  

Prabhudas Ram... 

Dr. Mahendra... 

Unmute  Start Video

Participants 47 Chat  Share Screen  Record  Reactions

PowerPoint Slide Show - Resume Preparation Presentation - PowerPoint

### Career Objective

- Keep it concise
- Tailor it to the profile
- Set the stage for the rest of the resume
- Describe how you will add value as an employee

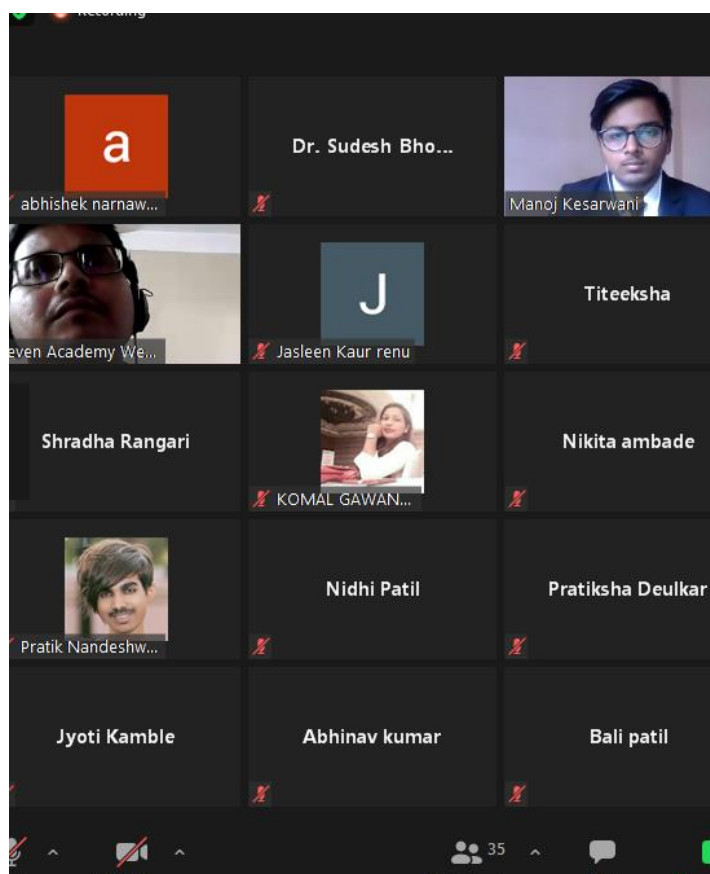
7 **इडवर्न ग्रुप (इंडिया)**  
HR | Education | IT | Digital | Sales | Finance | Legal  
Solution Granted

7 **seven education**  
Career Counseling | College Admissions  
A Seven Group India Company  
Solution Granted

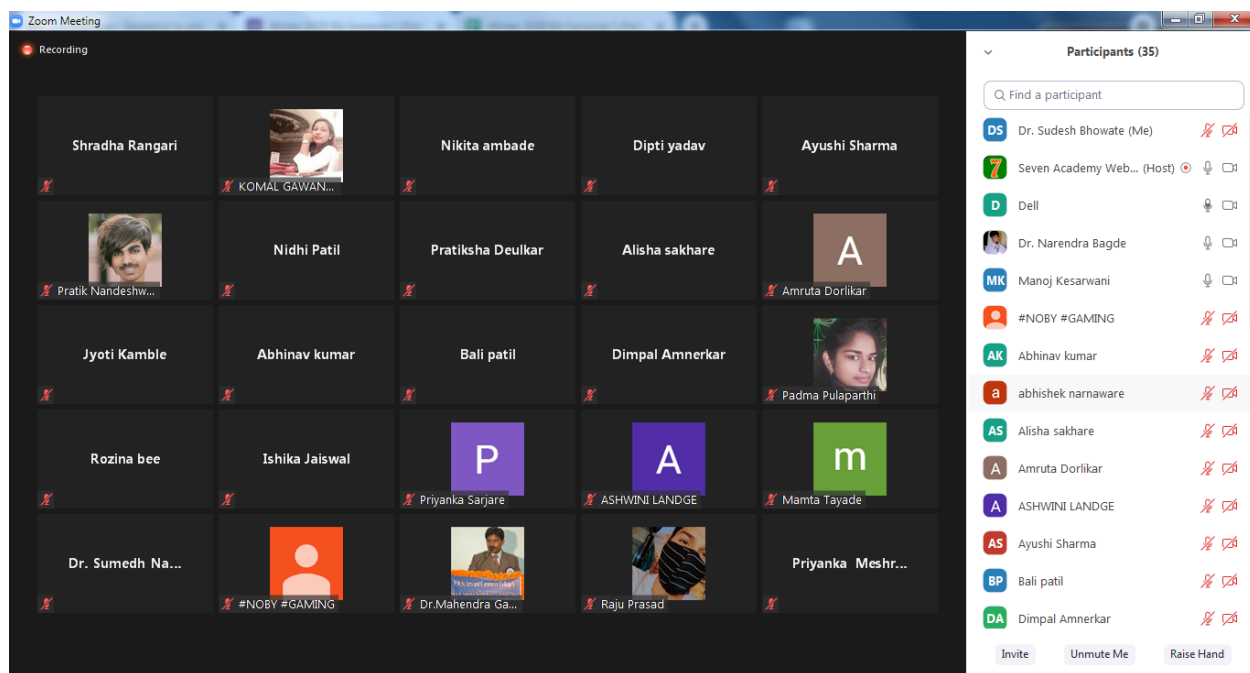
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ONLINE CLASS - ENG & ELT  
Yogesh Sarode: Bahut badhiya Dr. Singhel sir.  
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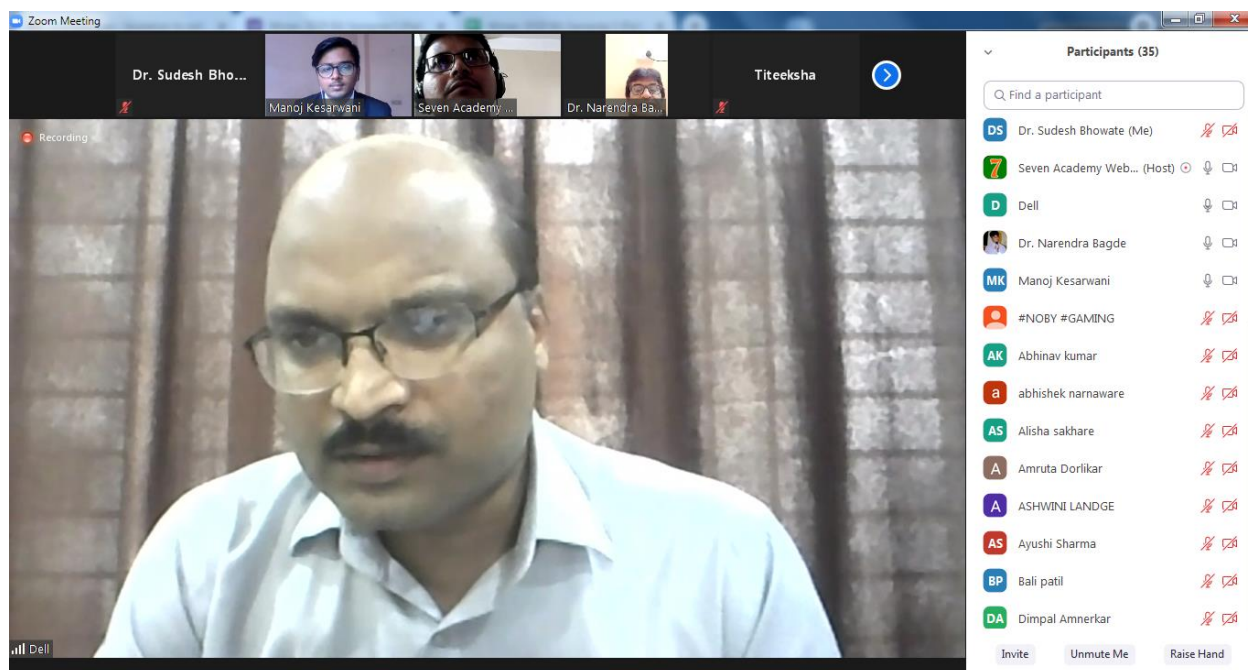
**Mr. Manoj Kesarwani during his presentation and students joined in online workshop**



**Students participated in workshop**



**Prof. Amol D. Mendhe conducting the proceedings and the others**



The resource person interacting with the participants during question answer session



The resource person interacting with the participants



**Another expert of the field guiding the participants from Seven Academy during the workshop**



**Another faculty guiding the participants from Seven Academy during the workshop**





**Dr. Narendra Bagde giving his presidential address**

